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## Does your accountant offer -

Online Filing Did you know that from 6<sup>th</sup> April 2008 the filing deadline for all paper income tax returns has been brought forward from 31<sup>st</sup> January to 31<sup>st</sup> October? This year we filed all our income tax returns online and on average clients entitled to a refund received it within 7 days

All new traders registering for VAT must file online from April 2008. Customs are currently taking 2 – 3 months to process paper VAT registrations – by doing it online the VAT number is usually issued within 10 days.

CIS/P35's are processed immediately if submitted online. HMRC have admitted paper returns are put on a pile and dealt with when a member of staff has time – and they are desperately short staffed.

The advantages are fewer margins for error and instant notification of receipt

Fully IT literate We are happy for you to send us your data electronically and we are able to advise on the most appropriate computer system for you, tailor it to your specific needs and offer training and support after installation.

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PAYE We offer a full payroll service – please ring us for a competitive quote

Availability We do not employ any staff – and rarely use an answer phone – the likelihood is it will be one of us that answers the phone.

P I I We have full professional indemnity insurance to give you peace of mind. Under the terms of this policy we have professional cover by two Chartered Accountants to ensure the continuation of the practice in unforeseen circumstances.

Professional Body We are regulated by the AAT so you can be assured our work is of the highest standard. We must undertake statutory CPD each year for our licence to practice to be renewed. By attending these courses our knowledge is up to date – in the past 12 months these have included – new CIS scheme, budget tax up date, Inheritance Tax planning and the use of trusts, changes in the capital allowance rules

**If your accountant does not meet these criteria - please give us a call.**

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